**Terms of Reference**

**Public Health/CMR Coordinator**

**Background**

Clinical Management of Rape (CMR) is a critical component of the comprehensive response to meet the needs of survivors of sexual violence. In Lebanon CMR services were launched in 2012 in response to the Syria crisis. In 2013, the CMR Taskforce (CMR TF) was established in coordination of the Ministry of Public Health (MoPH) and UNFPA to advocate for quality and “empathetic” CMR services and coordinate efforts of key stakeholders to increase access to medical response and referral to care for adult and child survivors in CMR facilities. The CMR TF serves as a forum to discuss challenges, gaps, solutions, as well as knowledge and good practices about CMR and IPV. As of 2019, the MoPH, in partnership with UNICEF and UNFPA, initiated development of the CMR strategy in close coordination with the CMR TF. The Strategy revolves around six Key Strategic areas out of which Primary Protection that aims to strengthen the approach to prevention through behavioral and social change. This strategic area is entrusted to the CMRTF who will engage with the GBV TF and Health TF and coordinate MoPH PHC Department, for the development of a public awareness and communication strategy and prevention and safeguarding plan with related mechanisms associated with SV including rape. In addition the CMRTF key stakeholders in coordination with UNFPA will support a training program on CMR for the various service providers from different sectors health, protection, legal etc and will ensure also support to MOPH in enhancing access to services, monitoring and reporting of service provision etc..

The objective of this consultancy is to avail needed expertise in support for the CMRTF including a) follow up on the development of the CMR action plan, b) wider dissemination of the CMR strategy, c) follow up on implementation and actions agreed by the CMRTF, d) development of the 2022 CMR TF work plan, e) enhancing coordination among various actors for operationalizing CMR related activities, and f) supporting in CMR data collection and analysis.

**Tasks**

Under the supervision of the CMRTF lead representative of MOPH and UNFPA and as per guidance from the CMRTF members, the coordinator will perform the below tasks:

* Review the national CMR strategy document to understand the scope of work of the CMRTF members
* Conduct a SWOT/ Stakeholder analysis to define various stakeholders who will be involved in the implementation of the CMR strategy/ action plan
* Ensure needed support for the operationalization of the CMR strategy and for the implementation of the CMR action plan including development of list of actions to be performed by CMRTF members, development of advocacy tools, support linkages with different ministries and key actors etc
* Coordinate with members of the CMRTF for the development of 2022 action plan in line with the CMR action plan
* Support coordination between CMRTF members including collection of information about capacities and resources, coordination of tasks, etc
* Ensure collection of information from the CMR facilities about functionality, services etc and support dissemination of relevant information to CMR facilities as needed including for updated referral pathways
* Liaise with the GBVTF and Health sector for dissemination of information on CMR and vis versa as needed
* Draft minutes of meeting for the CMRTF and follow up on action points
* Provide needed support for the development of the CMRTF communication strategy
* Provide additional support as deemed necessary

**Expected outputs**

The coordinator is expected to be efficient, timely responsive and ensure high-quality deliverables as per below:

* + Wide dissemination of the CMR National strategy
  + Analytical Report about CMR actors involved in operationalization of the CMR strategy
  + Development of a work plan for the CMRTF for the year 2022
  + Ensuring a clear endorsed coordination mechanism between CMR actors
  + Updated data about CMR services properly disseminated to the health sector and GBVTF

**Qualifications**

Required Degree Level: Bachelor's degree

Required Experience: 3-5 years

* Holder of a relevant university degree in health-related field; preferably in Public health
* Experience of 3-5 years in program management, engagement in coordination platforms etc preferably in humanitarian situations
* Knowledge in GBV and SRH
* Strong interpersonal skills and communication skills
* Ability to work with a varied of disciplines and levels of staff across sectors
* Advanced writing and oral skills in English and Arabic
* Proficient in use of Microsoft Office (Word, Excel, PowerPoint)